

# contents

Packing Prose	1
---------------	---

## ■ Part I. Arts

1. In the Beginning, Words	7
2. Art and Craft	12
3. Rules of Engagement	19
4. Nonfiction as Writing	27
5. Voice . . .	37
6. . . and Vision	52
7. Designing	63
8. Plotting	84
9. Transitioning	96
10. Dramatizing	105
11. Editing I	114

## ■ Part II. Crafts

12. Prose	127
13. Character	153
14. Setting	176
15. Point of View	191
16. Showing and Telling	204
17. Editing II	218
18. Figures of Speech	237
19. Technical Information	250
20. Questions of Scale	268

■ **Part III. Doing It**

21. Theory and Practice	277
22. Writing Lives	288
Notes	301
Index	309

*And further, by these, my son, be admonished:  
of making books there is no end.*

—Ecclesiastes 12:12

*“Captain, there are always alternatives.”*

—Mr. Spock, chief science officer,  
USS *Enterprise*, *Star Trek*

